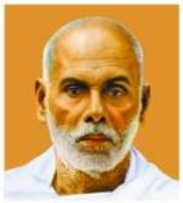
Sree Narayana Guru College
of Engineering & Technology
CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307



Requirements for and Terms and Conditions of Online Payment
Please abide by the following instructions carefully.

1. In the login page of the web payment, detailed instructions are given regarding the procedure to be followed in case of completed transaction and payment confirmation slip received and also for failed transactions.
2. While selecting "**Pay**" – Option, you will be directed for payment through **NET BANKING or DEBIT/ CREDIT CARD**. You can choose one of these payment options and proceed to pay.
3. If payment is successful, you will get a **PAYMENT CONFIRMATION SLIP** which can be kept as reference for future.
4. In case the payment is not successful due to any reason, you will get a display on the status of failure in payment.
5. In case none of the above happens and there is heavy delay in any response from the system – if you have not proceeded with payment and not given card details/particulars- you may start from the beginning again and proceed with the payment process once again.
6. If you have given all the DEBIT/CREDIT CARD details or NET BANKING authorization for payment and have not got any response, please check with your bankers or credit card company and confirm whether your account is debited. If your bank account is debited, please do not make any further attempt to pay again.
7. However, if your account is not debited in the bank, you have to make the payment and get PAYMENT SUCCESSFUL confirmation. However, make a note of Reference / Transaction Details in such case.

Privacy Policy

In DEBIT/CREDIT CARD transactions or NET BANKING, the details provided by you shall be utilized only for the purpose of receiving the payments to be made by you to the Institution. All data shall be kept secure, and shall not be divulged to anyone or utilized for any other purpose other than as stated above.

Cancellation/Refund Policy

For the end users, after payment is made, there is no cancellation option. If the parent or student makes any duplicate payment, kindly approach admin OR Finance OR Accounts section for resolving the issue.

Request for refund will be processed within 10-15 working days, respective payment gateway will send back to the issuing bank [user's card banker] in batches for processing, which should approximately take 8-15 working days, depending on issuing banks policies.

IMPORTANT

By submitting a payment through the online - payments site you are agreeing to these terms and conditions including any updated changes in terms and conditions from time to time through our website.

Disclaimer

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